

Submitted: Draft
Jurisdiction: Maryland
Agency: Department of General Services,
Records Management Division
Division/Unit:

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 172
MSA ID: SE55-2283

Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Maryland Insurance Administration Licensing Unit Certificate of Qualifications - TPA	1795	1	1998	7 cu ft.	01/01/2011	Recycle
2	Certification - Title Corporation	1795	1	1998	9 cu ft.	01/01/2011	Recycle
3	Certificate of Qualification - Title Attorneys	1795	1	1998	3 cu ft.	01/01/2011	Recycle
4	Certificate of Qualification - Corporation and Partnership	1795	1	1998	44 cu ft.	01/01/2011	Recycle

Destruction Certification

Gabriel P. Lopez

Signature

Manager

Title

1/11/2012

Date